

SF Maritime and Offshore Institute

A Program in

Leadership Skills Development

About the program

The Leadership Skills Development Program is a personalised, comprehensive mentoring program in Management and Leadership Skills facilitated by a practicing leader in the industry. It stands out in a crowd of numerous resource management, human element and other programs existing in the industry. This mentoring program begins with a two days induction stage including through self-assessment on various leadership attributes followed by one to one interaction and guidance by the mentor. A personalised application program is chalked out by the end of two days to be implemented at work place for next 16-24 weeks during which a personal journal is to be maintained. The participant comes back for a debriefing session during which experience is shared and further guidance/corrective measures are discussed. This debriefing session can also be executed through skype or other online means.

The program includes all assessments, guidance, support during implementation stage and

follow up measures.

Program Objectives

On completion of this programme, the participant will be able to:

- 1. Understand the concepts of management and leadership.
- 2. Identify the various desirable qualities and skills of effective leader/manager at sea.
- 3. Have a more objective awareness of one's own strengths and weaknesses.
- 4. Chalk out a realistic plan for enhancing once own leadership and managerial skills.
- 5. Acquire self-development and management techniques.





Program Duration: 3 days/21 hours

<u>Target Participants</u>: Managers and Superintendents, Shipboard Management level Deck and Engine Officers





Program Contents

- ✓ Introduction
- ✓ Attributes of an effective leader/manager
- ✓ Leadership and Communication
- ✓ Communication and Team Building
- ✓ Leadership and Emotional Quotient
- ✓ EQ Competency deficiencies identification
- ✓ Personality Profiling

- ✓ Decision Making
- ✓ Performance Appraisal writing
- ✓ Stress and Self-Management
- ✓ Leadership Styles Assessment
- ✓ Personality Profile Discussion
- ✓ Motivation/SWOT/Personal Goal setting
- ✓ Planning and Organizing/Individual discussions

Our Trainers

Pawan Kapoor

A Class I Marine Engineer, Mr. Pawan Kapoor has a vast and varied working experience of over 27 years, which ranges from being a hands-on engineer, to a workshop manager, to a mentor and guide, to a Chief Executive. Pawan has lead teams of professionals and educationists for development of world-class training and educational establishments. He is the founder and head of the ISF Group and the various entities of the group.



